

3rd Asian Councils Forum in Japan

-Living Together in Asia-

Forum Outline and Objectives

In 2016, the Asian Councils Forum (ACF) was established by local government assembly members to create a new political partnership network within the Asia region. In December 2016, the 1st Asian Councils Forum was held in the Philippines, focused on the central theme of "Advancing Responsive Governance and Decentralization through Local Legislation." Meeting for an open discussion, the first forum welcomed participants from the Philippines, Taiwan, Hong Kong, and Japan, who shared a common understanding of issues surrounding the forum theme. The forum received very high praise and was deemed extremely socially valuable for having contributed greatly to mutual understanding and friendships, as well as local economic development among participating members' countries and regions. For this reason, it was mutually agreed that the forum should be held each year and that an increase in members would further expand the forum's potential.

In August 2017, at the 2nd Forum held in Taiwan, five more countries were added: Sri Lanka, Tuvalu, South Korea, Malaysia, and Mongolia, bringing the total number of participating countries and regions to nine. The theme of the 2nd Forum was "Local Governance and Social Innovation in 4C Era" with discussions focusing on the 4Cs of Positive and Effective Check, Constructive Conflict, Problem-oriented Communication, and Cross-region Cooperation.

In 2018, the 3rd Asian Councils Forum will be held in Japan and centralized on the theme "Living Together in Asia." The Forum will focus on the realization of a more secure and safe Asia with dynamic potential by taking into account the themes and outcomes of previous forums in combination with the unique characteristics of Japan.

I. Regional Economic Revitalization through Industries

The rapid advancement of information and communications technology (ICT) has seen similar progress in the globalization of politics and economics. In this period of remarkable innovation, also referred to as a new industrial revolution, the potential of countries and regions within Asia is attracting worldwide attention. For this reason, the progress of efforts towards the revitalization of regional economies, through collaboration at a local level and the sharing of development and growth strategies, is both extremely meaningful and essential to the realization of the goals of the Asian Councils Forum. This Forum will aim to shed insight on successful collaboration efforts by countries and regions for increasing innovation and identify the challenges, as well as the roles and responsibilities of the political, administrative, and industrial

sectors that were necessary in achieving effective cooperation. Additionally, participants will discover the expansive possibilities of the Asian Councils Forum network, which contributes greatly to the development of economic potential in the Asia region.

II. Disaster and Crisis Management Measures

Autonomous local bodies are required to fulfil extremely important roles in relation to disaster and crisis management measures which ensure the safety and security of our society. Disaster risk management becomes an increasingly challenging task as the population increases and urbanization progresses. For Asian countries and regions, in which rapid economic growth coupled with a rise in population is expected in the future, this means that the implementation of optimal solutions will become an increasingly important political administrative task.

Tokyo, the capital of Japan and a huge city with a population of approximately 16 million people, also represents a concentrated urban area plagued by inevitable large-scale disasters such as earthquakes, tsunamis, and typhoons. This forum will explain the leading-edge strategies of this city which has spent many years developing effective disaster and crisis management measures, offering invaluable insight into secure town planning strategies based on the needs of other member countries and regions.

Outline of the 3rd Asian Councils Forum in Japan

Date: Sunday, August 19 to Tuesday, August 21, 2018

Venue: Hotel New Otani Tokyo
International Conference Room,
(First Member's Office Building of the House of Representatives)

Host: Japan Executive Committee of the 3rd Asian Councils Forum

Co-hosts: Junior Chamber International (JCI) Japan, Asia Global Network Council

Participants

The Philippines, Taiwan, Hong Kong, Malaysia, Sri Lanka, Mongolia, Tuvalu, South Korea, India, Vietnam, Indonesia, Thailand and Japan.

Participants from abroad: 120 (100 councilors, 20 business representatives and other affiliated members)

Participants from Japan: 180 (councilors, JCI members, ASEAN exchange students, business representatives)

Schedule for Representatives from Member Countries and Regions Pre-forum Conference and International Conference (Forum)

Sunday, August 19

Pre-Forum Conference (by invitation only)

Time: 6:00 p.m.

Venue: Hotel New Otani, Azalea Room (1F)

- *Only two members per country/region will be able to participate (e.g. one representative and assistant representative or interpreter).
- *The meeting will be conducted in English. Please ensure that at least one participant member is able to converse in English.
- *Dinner will be provided by the forum host.

Tuesday, August 21

8:00 a.m. - Participants depart their hotels.

- *If you choose to stay at alternative accommodations to those designated by the host, please board the bus departing from the closest designated hotel.
- *Alternatively, please make your way directly to the First Members' Office Building of the House of Representatives (see the attached map) by taxi. (Attachment: Council Hall Map)

8:30 a.m. - Participants arrive at the International Conference Room (First Members' Office Building of the House of Representatives).

- *For security purposes, each member participating in the Forum will require a Photo Identification (ID) Card to be granted access into the First Members' Office Building of the House of Representatives. Accordingly, an ID card with the participant's photograph will be issued to each participant. Please ensure you bring your ID with you, as individuals without a valid photo ID will not be granted access to the facility.

9:00 a.m. - Forum Opening Ceremony

- *Opening remarks from the Forum President

9:20 a.m. - Introduction of Forum member countries and regions

- *Each forum member country and region will be allotted a maximum of 8 minutes to introduce and promote their country/region.

(A 10 minute break will be held in the designated room next to the International Conference Room.)

11:10 a.m. - Presentations by experts

- 1) "Regional Revitalization Strategies" by JCI Tokyo
- 2) "Disaster Countermeasures" by Kishiro Tanabe, Director General for Crisis Management, Tokyo Metropolitan Government.*

- *Tokyo Metropolitan Government senior executive who takes command in the event of a disaster.

12:00 p.m. - Lunch

- *A buffet will be prepared in the designated room next to the International Conference Room.

1:00 p.m. - 2:40 p.m. - Forum Main Session I “Regional Revitalization Strategies” (International Conference Room)

- Theme: Establishing Asian Multilateral Trust Relationships and Creating Local Communities through Active Exchange of Next-generation Human Resources
- Presentations by each country/region and commentator's speech
- *Each forum member country and region will be allotted a maximum of 10 minutes to present.

(A 10 minute break will be held in the designated room next to the International Conference Room.)

2:50 p.m. - 4:35 p.m. - Forum Main Session II “Disaster Countermeasures” (International Conference Room)

- Theme: Natural Disaster Countermeasures in Japan and Throughout Asia
- Presentations by each country/region and commentator's speech
- *Each forum member country and region will be allotted a maximum of 10 minutes to present.
- *Participation in the Forum Main Sessions will be on a first-come-first-served basis via advance application. Applications for participation will be closed once the session has reached capacity.
- *Exit from the building while the forum is in session is strictly prohibited.

4:45 p.m. - Closing Ceremony

5:00 p.m. - Group commemorative photograph with all participants (International Conference Room)

5:30 p.m. - Review Meeting for members who participated in the Pre-forum Conference on August 19 (one main member per country or region)

Concurrent Activities:

10:00 a.m. - 5:00 p.m. - Break Room (designated room next to the International Conference Room)

- Breaks, refreshments, lunch, and general discussion.

Regional Revitalization Strategies: Visual presentation by companies

Disaster Countermeasures Exhibition Corner: Displays and videos detailing the areas affected by the Great East Japan Earthquake (Iwate, Miyagi, and Fukushima Prefectures).

2:00 p.m. - 4:00 p.m. - Sub Session “Regional Revitalization through Cooperation with the Industrial Sector” (International Conference Room)

- Theme: Revitalization of Regional Economies by Companies
- *Each member country and region should submit notification of the names and number of participants who wish to participate in the Sub Session, in advance.

Schedule for Courtesy Visits, Observation Tours, and the Welcome Reception

Monday, August 20

8:30 a.m. - Participants depart their hotels

*A bus has been arranged for transport to the Prime Minister's Official Residence. If you choose to stay at alternative accommodations to those designated by the host, please ensure you board the bus departing from the closest designated hotel.

*Only those participants who board a bus and travel together to the Prime Minister's Official Residence will be allowed entry.

*All transport will be via bus.

*A Photo Identification (ID) Card will be issued to each participant aboard the bus. Please ensure you bring your ID with you and do not lose it, as individuals without a valid photo ID will not be granted access to venues. In the event that you lose your identification, a replacement fee of \$100 will be charged. If your identification is found, this fee will be returned.

9:00 a.m. - Courtesy visit to the Prime Minister's Official Residence (to visit Japanese government executives)

12:00 p.m. - Visit to Meiji Kinenkan (Memorial Hall)

○Lunch (Halal menu options available)

1:00 p.m. - Cultural Exchange Activity at Meiji Shrine

○Greetings from the Chief Priest and Gagaku performance (Japanese classical music)

*During the visit to Meiji Shrine, we will take part in a "formal *sanpai*": a simple religious service paying homage to the shrine. If you are unable to take part in this service for religious or other reasons, a waiting room will be prepared. The service takes approximately 20 minutes.

3:00 p.m. - Observation Tour of Akasaka Palace (State Guest House)

4:30 p.m. - Participants return to their hotels

○Break until departure for the welcome reception venue

* If you will be behind schedule, you may go directly to the venue of dinner party, Hotel New Otani.

6:00 p.m. - Commemorative photograph taken at the welcome reception venue

6:30 p.m. - Welcome reception at Hotel New Otani

Important:

*Depending on the VIP guest of the party, security checks may be conducted upon entry.

*Bus transport will be arranged between the designated hotels and each venue. However, return transport following the welcome reception will be at a designated time according to each hotel, so please ensure you arrive to board your respective bus in a timely manner.

Other Notes:

*The registration fee (200 USD) includes all transport from the morning of Monday, August 20 until the closing ceremony on Tuesday, August 21. Travel expenses from the airport, however, are not

included.

*Exiting any venue prior to the conclusion of the designated activity is prohibited.

*Registration on the day of events and changes to participants are not possible.

*For participants from countries which require a visa to enter Japan, please confirm and complete the necessary processes and applications yourself.

*Participants may choose between three hotel options (ANA InterContinental Tokyo, Hotel New Otani Tokyo, and Toshi Center Hotel) for their accommodations.

*Please be aware that pick-up and drop-off bus services will be arranged only for the designated accommodation facilities. If you would like to stay at a different hotel, these services will be unavailable, so please utilize the bus departing from the closest designated hotel. Transport costs between your chosen accommodation and one of the designated hotels will not be covered.

*Registration and your hotel booking will be completed after payment has been received (see the attached application form).

*For security purposes a Photo Identification (ID) Card will be issued to each participant, which will be required to gain access to venues including the International Conference Hall in the First Members' Office Building of the House of Representatives. Please also show this ID when visiting the Prime Minister's Official Residence and other tour venues.

*The presentation themes and a personal outlines of Tokyo Metropolitan Government Director General for Crisis Management, Kishiro Tanabe, and JCI Tokyo presenters will be published following the forum.

Accommodations:

Hotel	Room Size (Twin Room)	① One person Single occupancy per night (Breakfast Included)	② Two people per Room per night (Breakfast Included)	Accommodation Dates
A) ANA InterContinental Tokyo	28m ² - 32 m ²	28,000 JPY	35,000 JPY	Aug. 19, 20, 21
B) Hotel New Otani Tokyo	27.5m ²	26,000 JPY	33,000 JPY	Aug. 19, 20, 21
C) Toshi Center Hotel	23m ² - 27m ²	20,000 JPY	25,000 JPY	Aug. 19, 20, 21

*All accommodations are within a 5-7 minute drive from the First Members' Office Building of the House of Representatives.

*Any fines due to violation of hotel rules etc. will be the participant's responsibility.

*Please complete the attached accommodation booking form.

Accommodation Websites:

1) ANA InterContinental Tokyo: <http://anaintercontinental-tokyo.jp/>

2) Hotel New Otani Tokyo: <http://www.newotani.co.jp/tokyo/>

3) Toshi Center Hotel: <https://www.rihga.co.jp/toshicenter/>

The 3rd ASIAN COUNCILS FORUM

Application Form

Group Representative's Name: _____

Country: _____

Address: _____

Phone/Fax: _____

E-mail: _____

Participant Details:

Name	Official Council Title
(Example) Fujii Masaru /MR.	JLCA (Japan Local Councilors Alliance)
Address: 1-2-2, Hirakawa-Cho, Chiyoda-Ku, Tokyo, Japan	Hotel Choice (A-①) Smoking Y/N Dates: 19 / 20 / 21
1 _____	_____
Address: _____	Hotel Choice () Smoking Y/N Dates: 19 / 20 / 21
2 _____	_____
Address: _____	Hotel Choice () Smoking Y/N Dates: 19 / 20 / 21
3 _____	_____
Address: _____	Hotel Choice () Smoking Y/N Dates: 19 / 20 / 21
4 _____	_____
Address: _____	Hotel Choice () Smoking Y/N Dates: 19 / 20 / 21
5 _____	_____
Address: _____	Hotel Choice () Smoking Y/N Dates: 19 / 20 / 21
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9 _____	_____
Address: _____	Hotel Choice () Smoking Y/N Dates: 19 / 20 / 21
10 _____	_____
Address: _____	Hotel Choice () Smoking Y/N Dates: 19 / 20 / 21

*Each participant must provide their full name (with furigana) and address, and possess a valid passport in order to gain entry to the Prime Minister's Official Residence.